

618 Para Educator of the Year

- 618.2 The election shall be held in the spring for the current year's nominee.
- 618.3 Past Helena winners will be excluded from nomination.
- 618.4 Nomination may be made by any staff member of Helena School District #1.
- 618.5 The number of nominations necessary for inclusion on the ballot will be a total of no more than ten. A nominee needs at least two nominations to be on the election ballot. If including all nominees with two nominations causes the ballot to include more than ten candidates, then only those candidates with three or more nominations shall be included on the ballot, etc.
- 618.6 The committee shall obtain a biographical sketch of each candidate which will be included with the final ballot for election. One set of biographies shall be available on the Association's website and through email for reference. A form will be provided to insure consistency in the biographical sketches.
- 618.7 The committee chair shall call the winner and the other candidates telling them of the winner and congratulating them for being one of Helena's outstanding para educators.

600 Committees

- A. Committees are accountable to the president.
- B. Committees shall be appointed by the president and confirmed by the Board of Directors
- C. Standing committees shall consist of the following:
 - Audit
 - Budget
 - Calendar
 - Contract Maintenance
 - Educator/Para Educator of the Year
 - Extra Duty
 - Governance Review
 - Health Benefits
 - Negotiation
 - Nominations/Elections
 - Professional Development
 - Professional Growth
- D. Committees shall be representative of Elementary, Middle, and Senior high levels wherever possible.

Policy Adoption and Amendment:

The HEA Representative Council, acting by the affirmative vote of a majority of its members, shall have the power to adopt and amend such rules and regulations pertaining to the purposes, activities, and affairs of the Association as it deems necessary and desirable, provided that such rules and regulations do not conflict with any provisions of the Association Constitution, Bylaws, or any action taken by a majority vote of the entire membership of the entire general membership of the Association.